

Telephone 303-621-3157  
PO Box 116  
Kiowa, Colorado 80117

Elbert County Road & Bridge  
Utility Permit Application  
\*\*\*Incomplete Applications Will Not Be Processed\*\*\*

Fax 303-621-3159

Date \_\_\_\_\_ Fee \_\_\_\_\_ Permit # \_\_\_\_\_

**Applicant Section**

Applicant Name: \_\_\_\_\_ Job # \_\_\_\_\_  
Address \_\_\_\_\_ City: \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_  
Location of Work \_\_\_\_\_ Subdivision \_\_\_\_\_  
Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
Type of Work \_\_\_\_\_  
Underground Electric \_\_\_\_\_ Underground Telephone \_\_\_\_\_ Water Service \_\_\_\_\_  
San. Sewer \_\_\_\_\_ Nat. Gas Main \_\_\_\_\_ Other (specify) \_\_\_\_\_  
Total Footage \_\_\_\_\_ Trench Width \_\_\_\_\_ Depth \_\_\_\_\_ 36" min \_\_\_\_\_  
Crossing (Number and Method Used) \_\_\_\_\_

Note: Boring Method will normally be used. Trenching will be the exception, not the rule.

**General Notes:**

- \*\*\* Application is valid for 60 days after the date of submittal. All work must be completed within the 60-day period.
- \*\*\* Applications will not be accepted without a sketch plan, which clearly shows the location of work being performed.
- \*\*\* Applicant must schedule inspection a minimum of 48 hours prior to excavation. A \$100.00 per day fine will be assessed for excavating which occurs prior to notifying the County.
- \*\*\* Work is not considered complete until it has been inspected. Call 303-621-3154 when ready for inspection.
- \*\*\* Sent all correspondence to Elbert County Road and Bridge PO Box 116 Kiowa Colorado 80117  
In Signing this permit, the undersigned, representing the Permittee, verifies that he has read and Understands all permit provisions listed on page two of this permit; that he has authority to sign for and bind the Permittee; and by the virtue of his signature the Permittee is bound by all Conditions set forth herein.

Permittee Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

**Initial Inspection:**

Faxed To: \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_

Final Inspection:

**Mailed To:** \_\_\_\_\_ **By** \_\_\_\_\_ **Date** \_\_\_\_\_

**Inspector Section**

**Initial Inspection:** Inspector Comments: \_\_\_\_\_

By: \_\_\_\_\_ Date \_\_\_\_\_

**Final Inspection:** Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

(If not approved) Reasons: \_\_\_\_\_

By: \_\_\_\_\_ Date \_\_\_\_\_

Conditions / Requirements for Installation of Utilities  
Within County right-of-way

1. Please Call 303-621-3157 to notify Road and Bridge of a start date 48 hours prior to start. A fine of \$100.00 per day, for digging prior to notification will be enforced.
2. The Elbert County Road & Bridge Department must be informed of the start date of all construction in order to provide inspections during constructions. Bores and encasements under roads must be sleeved or inspected. The depth of buried pipe must be inspected.
3. The Applicant shall notify the local police, ambulance and fire departments stating duration of road closures. All road closures must be approved by the Elbert County Road and Bridge Department. If this requires closure for more than 24 hours approval must be obtained from the Elbert County Board of Commissioners.
4. All work covered by this permit must be completed within 60 days of the issue date. Extension of the completion date may be granted upon request to the Elbert County Road and Bridge Department.
5. As a rule, utilities will be in the right-of-way, not to be located under the road surface, except for under road crossing.
6. The utility company shall provide all necessary signs and barricades in accordance with the Manual on Uniform Traffic Control devices and the latest Colorado Supplement.
7. As a rule, open cutting of road surfaces will not be permitted.
8. No cleated or track equipment to work on or move over asphalt surfaces without mats.
9. All disturbed portions of right-of-way are to be returned to original condition at time designated by Elbert County, Colorado.
10. Any materials from excavation as the result of utility installation will be removed from highway surface each day.
11. Under no conditions is an asphalt surface to be cut unless otherwise specified in special conditions.
12. Mud jacking will be required where bores are larger than lines or encasements.
13. The ends of bored sections are not to be covered before being inspected.
14. Manholes and other points of access to other underground utilities may be permitted within the right-of-way only when they are located beyond the shoulder of through traffic roadway
15. All requests for installation will be reviewed by representatives of Elbert County, Colorado, prior to any issuance of any permit.
16. Where special case warrant, Elbert County will permit the installation of underground utilities paralleling highways along the slope of the shoulder. In the event such permit is issued, it will be required that the contractor replace any materials removed with like kind and with the same or better compaction. No segregation of material will be permitted.
17. All drainage facilities or siphons will be opened immediately upon completion of work at those sites. Damaged portions of drains or siphon facilities will be replaced. All damages are to be inspected by Elbert County before concealed in any manner. Drainage ditches or barrow pit are to be restored to original immediately after backfill is completed to Elbert County standards.
18. No meters are to be placed within the highway right-of-way, except within corporate limits where municipal regulations allow installations.
19. Thrust blocks will be required on all vertical and horizontal bends in water pipe.
20. Elbert County does not warrant right-of-way. The Permittee shall determine ownership and property lines.
21. Elbert County may require a non-cancelable cash or surety bond to insure compliance with the provisions of this permit. The bond will remain in effect for a period of one year after all work has been completed. The total amount of the bond will be determined by Elbert County. If a bond is required, a copy of the bond has to accompany the permit application.
22. The installation of nonferrous lines in the road right-of-way shall require a suitable means to facilitate future line locations.
23. Elbert County requires any damage caused by road cuts or any other damage caused to the road surface must be reseeded and returned to current County mandated specifications or better.
24. Installations will be placed at a minimum depth of 36 inches.
25. For all utilities, regardless of installation, permit fee shall be \$20.00 plus trench with as follows: Up to 8"-.10 per lineal foot: 8" through 16"-.15 per lineal foot: 17" through 24"-.25 per lineal foot: 25" through 41" \$.55 per lineal foot. All Bores / Trenches: \$40.00 A minimum trench with fee will be \$20.00, which shall include inspection fees.